

ANNEXURE B – PRESCRIBED FEES FOR REQUESTING RECORDS:

<u>ITEM</u>	<u>AMOUNT</u>
Fee for requesting records <i>*Note: exclusion if individual is requesting access to their personal information</i>	<u>R50 -00</u>
Copy per page	R1-10
Printing per page	R1-00
Transcription of visual image per A4 Page	R40 - 00
Copy of visual image	R60 -00
Transcription of an audio recording – per A4page	R20 -00
Copy of an audio recording	R20 -00
Search and preparation of the record for disclosure	R30-00 per hour or part thereof, excluding the first hour reasonably required for search and preparation